

# LAKERIDGE FALLS COMMUNITY ASSOCIATION INC

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## hurricane preparedness manual

May 2022

# TABLE OF CONTENTS

INTRODUCTION AND SUMMARY OF PLAN	3
SECTION I - WARNINGS & ADVISORIES	3
SECTION II - HURRICANE ALERTS & UNDERSTANDING THE STORM	4
SECTION II - HURRICANE CATEGORIES	4
SECTION III - HURRICANE PREPAREDNESS – COMPOSITION	5
SECTION IV - ACTION PLAN - PREPARATIONS	6
SECTION V – COMMUNICATION	7
SECTION VI - GATEHOUSE AND GATES	7
SECTION VII - DURING THE STORM	8
SECTION VIII - AFTER THE STORM	8
SECTION IX - CAUTION ITEMS	8
MANATEE COUNTY SUGGESTED HURRICANE PREPAREDNESS LIST	9-10
MANATEE COUNTY SUGGESTED DISASTER SUPPLY KIT	11

# Introduction and Summary of Plan

The LakeRidge Falls Hurricane Preparedness Manual is a comprehensive plan to be initiated by the President of the Association or other designated person according to storm criteria that have been established by the National Weather Service and other governmental agencies. The plan is designed to prepare the facilities and grounds of the Association for pending tropical storms and hurricanes. This plan sets forth information to assist homeowners and residents with their protection of personal and real property as well as to assist the Board of Directors, committees and management in the protection of common property.

The plan is premised on the full cooperation of homeowners/residents, committees, and management as much as they may be available in the securing of the facilities and grounds. This document attempts to provide the methodology, organizations, and procedures to facilitate the action plan.

## Section I

### Warnings & Advisories – Source the National Hurricane Center

The following warnings and advisories may be issued as defined by the National Hurricane Center:

**Tropical Depression:** A tropical cyclone in which the maximum sustained surface wind speed 38 mph or less.

Tropical Storm:

**Tropical Storm:** A tropical cyclone in which the maximum sustained surface wind speed ranges from 39 mph to 73 mph.

**Tropical Storm Watch:** An announcement that sustained winds of 39 to 73 mph are possible within the specified area within 48 hours.

**Tropical Storm Warning:** An announcement that sustained winds of 39 to 73 mph are expected somewhere within the specified area within 36 hours.

**Hurricane:** A tropical cyclone in which the maximum sustained surface wind is 74 mph or more.

**Hurricane Watch:** An announcement that sustained winds of 74 mph or higher are possible within a specified area within 48 hours. You should check your disaster supply kit and activate your family disaster plan.

**Hurricane Warning:** An announcement that sustained winds of 74 mph or higher are expected somewhere within a specified within 36 hours. All precautions should be completed immediately

**Evacuation Order:** The most important order received. Once issued, evacuation is mandatory – Manatee County will order evacuation using “Evacuation Levels”. As of May 2022, LakeRidge Falls is NOT within a hurricane evacuation level and therefore is declared "outside of the evacuation area" or N/A. Evacuation levels are not the same as flood zones and do not correlate to the category of a hurricane.

## Section II

### Hurricane Alerts & Understanding the Storm

Accurate weather forecasting is a prerequisite to the effectiveness of the hurricane preparedness. Two independent sources of forecast data should be available to all residents and the Board of Directors during the hurricane season, June through November. The two sources recommended are the National Weather Service (NOAA Radio at 106.400 Venice or 106.550 in Ruskin or online at <https://www.weather.gov/>) and local TV and Radio Stations.

**Hurricane Hazards:** The hurricane can combine storm surge, powerful winds, tornadoes, and torrential rains into devastating combinations.

**Storm Surge:** Storm surge is an abnormal rise in sea level that sweeps across the coast when the hurricane makes landfall. The closer to the 'eye' of the storm, the greater the potential for this surge. The surge of high water topped by waves is devastating. Storm surge along the immediate coast is the greatest threat to life and property.

**Winds:** Hurricane-force winds, 74 mph or higher, can destroy building and property. Debris and unsecured property can become flying missiles in the hurricane. Winds often stay above hurricane strength well inland.

**Heavy Rains/Floods:** Widespread torrential rains, often in excess of 10 inches, can produce floods. This is a major threat to the beach and low-lying areas as well as covering roadways making driving extremely hazardous.

**Tornadoes:** Hurricanes also produce tornadoes, which add to the hurricane's destructive power.

### Hurricane Categories – Source: The National Hurricane Center

Category	Sustained Winds	Damage
1	74-95 mph	<b>Very dangerous winds will produce some damage:</b> Well-constructed frame homes could have damage to roof, shingles, vinyl siding and gutters. Large branches of trees will snap and shallowly rooted trees may be toppled. Extensive damage to power lines and poles likely will result in power outages that could last a few to several days.
2	96-110 mph	<b>Extremely dangerous winds will cause extensive damage:</b> Well-constructed frame homes could sustain major roof and siding damage. Many shallowly rooted trees will be snapped or uprooted and block numerous roads. Near-total power loss is expected with outages that could last from several days to weeks.
3 (major)	111-129 mph	<b>Devastating damage will occur:</b> Well-built framed homes may incur major damage or removal of roof decking and gable ends. Many trees will be snapped or uprooted, blocking numerous roads. Electricity and water will be unavailable for several days to weeks after the storm passes.
4 (major)	130-156 mph	<b>Catastrophic damage will occur:</b> Well-built framed homes can sustain severe damage with loss of most of the roof structure and/or some exterior walls. Most trees will be snapped or uprooted and power poles downed. Fallen trees and power poles will isolate residential areas. Power outages will last weeks to possibly months. Most of the area will be uninhabitable for weeks or months.
5 (major)	157 mph or higher	<b>Catastrophic damage will occur:</b> A high percentage of framed homes will be destroyed, with total roof failure and wall collapse. Fallen trees and power poles will isolate residential areas. Power outages will last for weeks to possibly months. Most of the area will be uninhabitable for weeks or months.

## Section III

### Hurricane Preparedness - Composition

In preparing for a tropical storm or hurricane, the Hurricane Preparedness plan will consist of the following individual and groups:

- The President and the Board of Directors;
- Members of the Hurricane Preparedness Group;
- Various Committees;
- Community Management Staff;
- Grounds Keeping Vendors;
- Homeowners and Residents.

**President:** As the chairperson of the Board of Directors, this individual or his/her designee, will activate the plan.

**Board Members:** Assist in the executing of the plan where needed.

**Hurricane Preparedness Group:** The Hurricane Preparedness Group has the ultimate responsibility to assist the President and Board of Directors in and executing and overseeing the preparedness plan.

**Committees:** The following committees will ensure its area of responsibility is prepared for the upcoming storm: Buildings, Community Relations (CRC), Landscape, Pool, Roads & Grounds, and Security.

**Community Management Staff:** The community manager and other management staff will assist with the duties of the President, Board of Directors, Hurricane Preparedness Group, and Committees.

**Grounds Keeping Vendors:** These persons or companies will implement actions defined herein to prepare and secure the property of the Association and respond on an as-needed basis after the storm.

**Homeowners and Residents** – Homeowners and residents of the community are responsible for the securing of personal and real property. Homeowners and residents who plan to be away for a few days or longer during Hurricane Season, which is from June 1<sup>st</sup> until November 30<sup>th</sup>, should always prepare their property to safeguard in case of any storm. Homeowners and residents who plan to be away for any period of time should have an appointed individual or company ready and committed to having storm shutters in place three days prior to the predicted arrival of any tropical storm or hurricane. Storm shutters may not be left in place for extended periods of time under the Governing Documents.

#### **Please Note:**

- **LakeRidge Falls is not in an evacuation level. However, the community can still sustain damage and power outages. If you have special medical needs that may affect your ability to ride out the storm, you should plan to go to the nearest special-needs shelter to protect your health. The Association and public authorities are not responsible for aiding before, during, and after a storm.**
- **The Hurricane Preparedness Group encourage all homeowners and residents to obtain a copy of Manatee County's Disaster Planning Guide which hard copies are available at the Association's clubhouse.**

## Section IV

### Action Plan - Preparations

The activation of the plan will be given by the President or her/his designated person once a Tropical Storm Watch is issued by the authorities. The plan can be activated or be altered depending on the situation.

#### 48 Hours

**President:** Will activate the Hurricane Preparedness Plan. The President or her/his designated person will oversee the execution of the plan by the members of the Hurricane Preparedness Group, of the various committees, and/or of the management company. At any time in the sequence of implementing the plan, the President may accelerate or abort the operations as weather conditions dictate.

**Board Members:** Assist in executing the plan where needed by taking an active role.

**Hurricane Preparedness Group:** The Hurricane Preparedness Group has the ultimate responsibility to assist the President and Board of Directors in and executing and overseeing the preparedness plan.

**Various Committees:** Each committee will ensure its area of responsibility is prepared for the upcoming storm and for the following clean-up.

- **Buildings** – Ensure the clubhouse and annex buildings are secured. Secure the dumpster enclosure and tie-down dumpster lid with a rope. Secure all outdoor signs and lighting. Remove the USA flag. Install signs that indicate the amenities buildings are closed. Unplugged all major appliances, fitness center equipment, and televisions. Elevate electronics and paper documents where possible.
- **CRC** - Attempt to assist as possible and within reason homeowners and residents with special needs in securing personal and real property. **However, it is the ultimate responsibility of the homeowners and/or residents for securing personal and real property.** Assist with communication, as conditions allow, before, during, and after the storm.
- **Landscape** – Ensure all landscape debris around the property that could cause damage is removed. Advise and encourage homeowners and residents to remove any unsecured items such as decorative statues, planting pots, water hoses, etc.
- **Pool** – Make sure pool maintenance company turn off all power to the pool equipment and waterfall. Secure all pool furniture and trash receptacles. Remove all non-secured items in the pool equipment area. Tie-down equipment enclosures with ropes. Install signs that indicate that the pool is closed.
- **Roads & Grounds** – Ensure irrigation station is turned off and the gates are tied down with locks or ropes. Inspect the community storm drain system and ensure it is cleared of object that may clog it. Remove and secure all furniture and/or debris from common property that could cause damage.
- **Security** – Confirm all gates are in the open position. If time allows it, see that the gate maintenance company remove and store arm gates in a secured place.

**Community Management Staff:** Provide assistance with the in completing the assigned tasks of the President, Board of Directors, Hurricane Preparedness Group, and Committees. Assist with securing LakeRidge Falls files that are on site as determined by the Board of Directors. Secure LakeRidge Falls files held at the management offices. Secure and have available LakeRidge Falls Insurance Policies

**Grounds Keeping Vendors:** These persons or companies will implement many actions defined herein to prepare and secure the property of the Association and respond on an as-needed basis after the storm.

## 36 Hours

### **Homeowners and Residents Responsibilities:**

All homeowners and residents are responsible for securing their real property. Unless exceptional circumstances are involved, hurricane protections may be installed or operated up to three (3) days prior to the announced arrival of the hurricane or tropical storm.

All homeowners and residents are responsible for removing and securing all personal property such as outdoor furniture, decorative, planning pots, etc.

**Homeowners are advised to either videotape or have a photographic inventory of personal belongings inside the home as well a photographic or video record of the appearance and condition of the outside of their residence and grounds for insurance purposes.**

Homeowners or residents planning to travel or be away during hurricane season, which is between June 1<sup>st</sup> and November 30<sup>th</sup>, must assign a person or a company to complete these tasks at their absent.

The Hurricane Preparedness Group encourage all homeowners and residents to obtain a copy of [Manatee County's Disaster Planning Guide](#), which are available at the Association's clubhouse.

## Section V

### Communication

**Alert:** Upon the President or his or her designee initiating the hurricane alert, the Hurricane Operations Group will immediately execute the plan and notify all pertinent committees and management staff.

The Board of Directors will set up a communication network with the Hurricane Operations Group to initiate the preparedness plan and notify homeowners and residents of the tropical storm or hurricane alert and serve as a message center until such time as the alert is canceled.

The community management staff will assist with communication and their office or an elected alternative site will become the communication center during and after the storm.

**Notice:** The Management or the CRC will post all notices of time and events for the benefits of the homeowners and residents as to the closing of various facilities.

**Meeting Place:** The Board of Directors will determine where, when and how the Board members will meet after the storm. This may be coordinated through the management staff.

**Emergency Telephone Numbers:** Members of the Board of Directors will provide each other and the community management with a phone number at which they can be reached. Management will provide the Board of Directors with an emergency number as well.

## Section VI

### Gatehouse and Gates

While LakeRidge Falls is a gated community, there are Emergency Management restrictions that must be followed during a storm. At the point winds reach a SUSTAINED level of 35 mph (or grounded prediction indicates they will reach that level by x time), Allied Universal Security Services will order its gate staff to turn off the computers, open and leave all gates in the open position, and lock the gatehouse. Gates in the open position will allow unrestricted access to emergency vehicles as needed. Gatehouse staff will return to work once Allied Universal Security Services determines it is safe for its employee to return.

## Section VII

### During the Storm

All tasks should have been completed.

Make sure to identify and use a safe room. The best places in a home to ride out the storm are interior rooms on the first floor of your home such as closets, bathrooms, or small storage rooms with only one door and no windows.

## Section VIII

### After the Storm

After the storm passage and an announcement were made by the proper authority, the Board of Directors and/or the Hurricane Preparedness Group will inspect the community for damages in order to determine the next proper course of action to be taken.

#### **Important Safety Guidelines:**

Camping stoves and grills are NOT designed to be used indoors or in poor circulated areas as they will lead to carbon monoxide poisoning.

Generator usage must follow the guidelines is outlined in page 14 of [Manatee County's All-Hazards Disaster Planning Guide's](#).

## Section IX

### Caution Items

All individual assessing the damages following a storm must:

- Stay out of heavily damaged or flooded areas;
- Stay away from downed power lines;
- Stay clear of utility repair crews working in the neighborhood;
- Avoid cleaning or performing repairs without authorization.



# Manatee County Suggested Hurricane Preparedness Supply List

 **Beyond the Basics:**

- Prescription medications and glasses
- Infant formula and diapers
- Pet food and extra water for your pet
- Emergency reference material such as a first aid book
- Sleeping bag or warm blanket for each person
- Complete change of clothing
- Household chlorine bleach and medicine dropper—In an emergency, you can use it to treat water by using 16 drops of regular household liquid bleach per gallon of water. Do not use scented, color safe, or bleaches with added cleaners.
- Fire Extinguisher
- Matches in a waterproof container
- Personal hygiene items
- Mess kits, paper cups, plates, plastic utensils, and paper towels
- Paper and pencil
- Books, games, puzzles, or other activities
- Solar or battery powered phone charger
- Wrench or pliers to turn off utilities
- Local maps



## Emergency Supply List



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- Fire Extinguisher
- Matches in a waterproof container
- Personal hygiene items
- Mess kits, paper cups, plates, plastic utensils, and paper towels
- Paper and pencil
- Books, games, puzzles, or other activities
- Solar or battery powered phone charger
- Wrench or pliers to turn off utilities
- Local maps



## Emergency Supply List





**Recommended Items to include in a Basic Emergency Supply Kit:**

- Water, one gallon of water per person, per day, for at least 7 days, for drinking and sanitation**
- Food, non-perishable, for at least 7 days**
- Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert and extra batteries**
- Flashlight with extra batteries**
- First Aid Kit**
- Whistle to signal for help**
- Dust mask to help filter contaminated air, plastic sheeting, and duct tape to shelter-in-place**
- Moist towelettes, garbage bags, and plastic ties for sanitation**
- Manual can opener for food**
- Important family documents such as copies of insurance policies, identification, and bank account records in a waterproof, portable container**
- Cash or traveler's checks and change**

**Manatee County Emergency Management**

P.O. Box 1000  
Bradenton, FL 34203

(941) 749-3500

[www.mymanatee.org](http://www.mymanatee.org)



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@ManateeGov



@manateecountyemergencymgmt

**#ManateeReady**

# Manatee County Suggested Disaster Supply Kit

## Disaster Supply Kit

Is your **supply kit** ready?

Stock up now (or a little at a time) and store these items where you can get to them quickly.

### STOW UNTIL NEEDED:

- First aid kit including bandages, antiseptic, tape, compresses, aspirin and aspirin-free pain reliever, anti-diarrhea medication, antacid, and important phone numbers
- Flashlights and batteries for each family member
- Portable radio and batteries
- Mosquito repellent
- Sunscreen
- Whistle and/or distress flag
- Emergency charger for cell phones and other devices (consider a solar-powered alternative)
- An old-fashioned corded telephone that does not require electricity (i.e. a corded landline, not a cordless phone or cell phone)
- Cash (with no power, banks may be closed; checks and credit cards may not be accepted, and ATMs may not be operational)
- Charcoal, matches, and grill (do not use indoors)
- Generator and fuel
- Ice chest/cooler and ice
- Plastic tarp, window screening, tools, and nails
- Non-electric can opener
- Instant tire sealer
- Fire extinguisher (small canister, ABC type)
- Water purification kit (tablets, odorless chlorine, and iodine)
- Clean-up supplies (mop, buckets, towels, disinfectant)
- Garbage can or bucket with tight-fitting lid and cat litter (emergency toilet)
- Toilet paper, paper towels, and pre-moistened towelettes or baby wipes



Your Evacuation Map is inside this guide.



### REPLENISH FOR FRESHNESS:

- Up-to-date list of family medicines and dosages, along with doctor and pharmacy phone numbers, and a 2-week supply of prescription medicines.
- Enough non-perishable food to feed your family and pets for 3-7 days. Special dietary foods or baby food and formula, if needed. Replenish every 6 months.
- 1 gallon of drinking water per person, per day, plus water for cooking and washing (minimum 7 days). Stock up on a few cases of bottled water at your home and/or workplace in the event that there is a "boil water" order.
- Infant items (medicine, sterile water, diapers, ready formula, bottles), if needed.
- Extra batteries (camera, flashlight, radio, portable TV, lamp)



**EVACUATION SUPPLIES FOR YOUR HOUSEHOLD PETS: PAGES 15-16**

