



Procedures for Member Input at Board Meetings

Approved: 4/17/2020

In compliance with the requirements re member input at Board meetings contained in FL Statutes 720.303 (2) (b) the LRF has adopted the following procedures.

General Comments Regarding the Business of the Association:

At the beginning of each Board meeting following Call to Order and Notice of proper notification of the meeting the presiding officer will announce that member comments will be heard immediately following Board consideration of the minutes of previous meeting(s) and will invite any wanting to comment to sign up on the member comments sheet. The presiding officer will note that members will have the opportunity to comment on specific issues on the agenda as described below. Member's general comments must address Association matters and will be limited to three minutes.

Regular Order of Business and Comments on Specific Issues on the Board Agenda:

Regular order of business for discussing issues under Old Business or New Business: (1) Presiding officer introduces and summarizes issue (or invites responsible Board member to do so); General discussion among Board members of issue; Presiding officer invites input from the members (three minute rule); No member may comment a second time until all other members wishing to be heard have commented; there will be no "cross-talk" among members during the comments, all comments should be addressed to the Board; Presiding officer invites a Board member to propose a motion; Presiding officer invites any additional discussion among the Board; Presiding officer calls for the vote.

Discipline and Order:

In the event a member violates any of the above, then the presiding officer may declare the member out of order. With respect to a member who is out of order, the presiding officer may discipline, at the presiding officer's discretion, the member by using the following:

- a member may be warned without sanction,
- a member may be excluded from discussion on the item of business,
- a member may be excluded from discussion of all items of business,
- member may be removed from the meeting.

A member who is declared out of order has the right to appeal the decision of the presiding officer. The board shall approve or deny the appeal by a majority vote. If a member refuses to comply with the discipline action, the presiding officer, with a duly made motion, reserves the right to end the meeting.